

## **Renville County West Policy # 203.2**

### **ORDER OF THE REGULAR SCHOOL BOARD MEETING**

#### **I. PURPOSE**

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

#### **II. GENERAL STATEMENT OF POLICY**

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

#### **III. ORDER**

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors.
4. Communications
5. Recognition
6. Consent agenda / Approval of prior meeting minutes / Presentation of bills for payment.
7. Reports / Superintendents announcements.
8. Other old or unfinished business.
9. New business.
10. Written Communications / Discussions
11. Adjournment.

***[Note: The school board should incorporate its preferred order of business into this policy.]***

B. Items in this order may be considered as part of a consent agenda.

- C. The school board may depart from the order of business with the consent of the majority of members present.

***Legal References:*** Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

***Cross References:*** MSBA/MASA Model Policy 203 (Operation of the School Board – Governing Rules)  
MSBA/MASA Model Policy 203.5 (School Board Meeting Agenda)  
MSBA/MASA Model Policy 203.6 (Consent Agendas)

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